

Worthington Jefferson Township Public Library

Circulation Rules

Books, magazines, music CDs and audio books may be checked out for a period of two weeks. A maximum of 5 of these materials may be checked out per person or 15 per family. There is a maximum of 2 renewals per item. If the item is on hold, it cannot be renewed. A fine of 5 cents per day, per item will be charged for each day beyond the due date. Borrowing privileges will be suspended, for all members of the household, until the fine is paid.

A maximum of 3 videos / DVDs may be checked out per household for a period of one week. **These materials cannot be renewed.** A fine of \$1.00 per day, per item will be charged for each day beyond the due date. Borrowing privileges will be suspended, for all members of the household, until the fine is paid.

Materials are considered late if they are not returned on the date that they were due before the library closes for that day. Once items are put in the drop box after the library is closed, the materials are not discharged until the next day, making them late.

Patrons will be held liable for damaged or lost items. Borrowing privileges will be suspended until the patron has reimbursed the library for replacement cost of the item(s).

You may not use the computer if you have a fine.

You must present your library card in order to check out any materials, as well as use the computer.

If you have lost your library card, a replacement card cost \$2.00.

Monday	12:00-5:00
Tuesday	12:00-8:00
Wednesday	12:00-5:00
Thursday	12:00-8:00
Friday	9:00-5:00
Saturday	9:00-1:00

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